

## Athletes Registration

1. Athletes must be registered with HKGSA yearly (starting 1<sup>st</sup> April and ending 31<sup>st</sup> March) for participating in any competitions/activities organized or coordinated by HKGSA, or train in any facilities endorsed or booked by HKGSA.
2. Athletes Registration mainly separates into two categories:  
A) Competition Athletes B) Training Athletes. Details are stated below in Part A & B.
3. Application for registration must be made through HKGSA Members.
4. Deadline for application for registration is one month prior to the end of fiscal year. HKGSA reserves the right to reject any application and/or revoke any registration upon its absolute discretion at any time and there shall be no obligation on HKGSA to give any reason, explanation or clarification in relation to such rejection or revocation. Rejected application fee will not be refunded in any case.
5. Athletes should register with HKGSA under the appropriate discipline(s) to which they wish to join: Swimming (SW), Masters Swimming (MS), Diving (DV), Water polo (WP) and Artistic Swimming (AS).
6. Application forms are obtainable from HKGSA Website and HKGSA Members. Completed application forms and required supporting documents requested should be submitted through HKGSA members to HKGSA office for processing.
7. The applicant's parent or guardian must sign on all relevant application forms if the applicant is under 18.
8. Registered athletes should abide by the rules and regulations of both the HKGSA and World Aquatics.
9. Age Privacy Ordinance: Your age information will be disclosed in Competition Programmes and Results issued by Hong Kong China Swimming Association ("HKGSA")

## A) Competition Athletes

- i) Registration Fee for the year 2023-2024 (starting 1st April 2023 and ending 31st March 2024) for each 'Competition Athlete' is HK\$ 100.
- ii) Besides Club Transfer, each 'Competition Athlete' can only register under one HKGSA Member.
- iii) Only when 'Competition Athletes' have completed their registration with HKGSA in accordance with the procedure mentioned herein (and their applications not having been rejected by HKGSA and /or their registration not having been revoked by HKGSA – as the case may be) can train in any facilities endorsed or booked by HKGSA (including pools, gym rooms, trampoline rooms dancing rooms...etc.), participate in HKGSA competitions and be selected or recommended by HKGSA to represent Hong Kong in local/international competitions.
- iv) Upon completion of the first-time registration, a life-long unique registration number will be assigned to each athlete and be used as identification number for participating in all HKGSA events.
- v) Competition Athlete's information status will be posted in HKGSA website.
- vi) 'Competition Athlete' should register with HKGSA on or before the entry deadline of each competition one wishes to compete.
- vii) Registration Renewal: 'Competition Athletes' should do so by submitting the application form via their representing club.
- viii) Clubs Transfer
  - 'Competition Athletes' should do so by submitting to HKGSA a standard Club Transfer Application Form, Transfer Registration Form and the appropriate Club Transfer application fee of HK\$200 (apply to registered athlete for the current year). 'Competition Athletes' who did not register with HKGSA for two years and wish to re-register with HKGSA will not be regarded as Clubs Transfer. 'Competition Athletes' who wish to compete after Club Transfer should register with HKGSA 21 days before the entry deadline of the competition which they

wish to compete.

- After acknowledgement of receipt by HKGSA of all necessary documentation and the appropriate fee, the athlete will be suspended from HKGSA competitions for one month (starting immediately from the following calendar date on the receipt from HKGSA) If 'Competition Athlete' found competing within the one-month suspension period, he or she will result in disciplinary action subject to the Committee's decision.
- The HKGSA will not accept Club Renewal Forms or New Registration Forms mistakenly submitted by registered athletes and/or past registered athletes in case of Club Transfer apply. Rejected application fee will be forfeited in this case. Resubmitting of all necessary documents and fee are compulsory in continuing the registration process.
- If for whatever reason the athlete wishes to withdraw his/her application for Club Transfer within the One Month Suspension Period:
  - i) Remain in the "old club": 'Competition Athlete' should inform HKGSA and the "new club" in writing, and a written consent from the "old club" must be submitted with the cancellation request for Club Transfer to HKGSA for process. Such application for club transfer will then be treated as cancelled and the requested athlete can continue to swim for the old club after the suspension period. Any transfer fee paid is not refundable.
  - ii) Join another "new club": 'Competition Athlete' should inform HKGSA in writing, and the One-month Suspension will then be reemployed. The Club Transfer Rule shall equally apply to this situation.

#### 1-year transition period

- No points will be counted towards the new club's total scores for any competition (whether individual or relay event) for 1 year from the first effective day of the completed Club Transfer. This regulation also applies to the calculation of the Annual Assessment Point Score: No points will be counted towards the new club's total

scores for any event the transferring 'Competition Athlete' acquired within the 1-year transition period.

- If the Athlete has lapsed the Registration renewal for more than a year, the interim lapsed Registration period can be counted in the 1-year transition period.

## **B) Training Athletes**

- i) Registration Fee for the year 2023-2024 (starting 1st April 2023 and ending 31st March 2024) for each 'Training Athlete' is HK\$ 30.
- ii) Only when 'Training Athletes' have completed their registration with HKGSA in accordance with the procedure mentioned herein (and their applications not having been rejected by HKGSA and/or their registration not having been revoked by HKGSA - as the case may be) can train in any facilities endorsed or booked by HKGSA (including pools, gym rooms, trampoline rooms, dancing rooms...etc.).
- iii) 'Training Athletes' are not bounded by the rules listed in Club Transfer, 'Training Athletes' can choose to register with more than one Member during the training period. However, 'Training Athletes' are required to register with the HKGSA through each Member if training in more than one Club.
- iv) 'Training Athletes' who wish to compete in HKGSA event should register with HKGSA as 'Competition Athletes' 21 days before the entry deadline of each competition they wish to compete. Registration Fee for 'Competition Athletes' of year 2023-2024 (starting 1st April 2023 and ending 31st March 2024) of each athlete is HK\$ 100. 'Training Athletes' could choose only ONE but any Member they wish to register. Please see 'Competition Athletes' Registration for details.